



Health and Safety Policy

It is the policy of Woodun Limited to ensure all works carried out by the company are in accordance with The Health and Safety at Work etc. Act 1974 and all regulations and codes of practices in relation to such.

Woodun Limited will fulfil its duty by:

- Adequate control of the health and safety risks arising from our work activities
- Consultation with employees on matters affecting their health and safety.
- Providing and maintaining safe plant and equipment.
- Ensuring the safe handling and use of substances.
- Provide information, instruction, and supervision for employees.
- Ensure all employees are competent to do their job and give them adequate training.
- Prevent accidents and cases of work-related ill health.
- Maintain safe and healthy working conditions.
- Review and revise this policy as necessary at regular intervals.
- Ensuring the health, safety and welfare of employees and others who may be affected by Woodun Limited activities.

Responsibilities:

The application and promotion of the policy is the responsibility of Mr T. Fitch however, duties and tasks may be delegated:

- Mr T Fitch is responsible for encouraging all personnel to be involved in matters of health and safety and ensure all accidents, incidents and near misses are reported immediately to the site supervisor, recorded in the accident book and reviewed and investigated in a bid to reduce the risk of reoccurrence
- Supervisors are responsible for ensuring operations under their control are carried out without detriment to the health and safety of the team or others who may be affected by their activities through risk assessments and audits
- All personnel must refrain from doing anything which constitutes a danger to themselves or others and take on responsibility for good housekeeping in the area in which they are working
- Any equipment issued and which are the responsibility of any personnel is correctly used and properly stored and maintained

Arrangements:

To ensure that this policy can be successfully implemented, Woodun Limited have the following arrangements in place:

- Risk assessments will be completed to safeguard any person exposed to tasks, processes or operations undertaken and will review these when working conditions / processes change
- Staff and subcontractors will be given a health and safety induction before the start of each project and will have been appropriately trained (including asbestos awareness, manual handling and first aid) to carry out their duties Full PPE including goggles, safety boots, ear defenders, hi-vis clothing and where necessary RPE will be provided and regularly checked to ensure they are fit for purpose
- A full first aid kit will always be available in vehicles and checked regularly for any missing items. Where work is being carried out for a main contract or first aid facilities will be provided on site. A qualified first aider should treat all injuries regardless how minor and the incident reported to the site manager and recorded on the accident report form
- No alcohol or drugs shall be consumed on site and personnel are to be free from the influence before they attend site. Anyone believed to be under the influence of alcohol or drugs will be dismissed from site
- Welfare facilities will be provided for personnel in accordance with Workplace (Health, Safety and Welfare) Regulations 1992. These include clean and well lit toilets and washbasins with hot and cold running water with washing agents, hand drying facilities and a suitable seating area for workers to use during meal breaks with drinking water available
- Tools and equipment are regularly maintained, blades and tools kept sharp, regular PAT testing of machinery and safety guards are fitted correctly

We recognise the effectiveness of the management of health and safety issues and will endeavour to commit to a health and safety conscious workforce and management team.

A copy of the Company Safety Manual will be available for all employees to ensure they are aware of the company policies and responsibilities of all personnel.

This policy and associated procedures will be formally reviewed annually, although on exception, changes may be implemented at other times as required by legislative and work practice changes.

Signed:



Print: Terry Fitch

Position: MD

Date: 04.01.2022

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